

**HEAD OFFICE**

303 Church Street  
 Private Bag X 44  
 MOGWADI 0715  
 Telephone: (015) 501 0243/4  
 Fax no : (015) 501 0419  
 E-mail: info@molemole.gov.za



ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 501 2371  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Ref: MM: 800 – 2020/20221**

**31 MAY 2021**

**CALL FOR QUOTATIONS FROM SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIERS DATABASE FOR SUPPLY AND DELIVERY OF BRANDING EQUIPMENT AS FOLLOWS:**

Description	Quantity	Unit Price	Total Price
Branded banner wall (single sided) (4250x2250) Fabric	02		
Pull up banners (850x2000mm)	04		
Balloon/pop up banners	02		
Fountain banners (4 flagpoles-fabric) 4m double sides	01		
National flag-fabric	02		
Municipal flag-fabric	02		
Camera (Canon xa40-professional uhd ak camcorder)	01		

**N.B All graphic work to be done by the appointed Service Provider. Communications will supply images and any additional information**

**1. The following documentation should be attached to the quotations:**

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between **the advert date and the closing date**]
- b) Fully signed and completed declaration of interest form (downloadable from [www.molemole.gov.za](http://www.molemole.gov.za))
- c) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d) Include in your quotation, the Master Registration Number or Tax Compliance status pin (or recent printed copy of tax clearance certificate)

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

- e) Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- f) Fully signed and completed MBD 6.2 certificate and Annex C for local content and production (downloadable from [www.molemole.gov.za](http://www.molemole.gov.za))

**2. Bid will evaluated in terms of the following stage:**

**Stage 1: Evaluation on local content**

Under local content stage of evaluation, the following should be completed and duly signed; bidders must meet the minimum threshold of local content as required by the national treasury for Textile.

- MBD 6.2
- Annex C (Downloadable from municipal website under tenders/download files)
- Authorization/Exemption letter by the DTI (where applicable)

Local Content formula

$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

**3. Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE).

Criteria	Weights	Applicable values
Proof of RELEVANT experience supply and delivery of branding equipment	80	Average = 2 Good = 3
<b>Attach a maximum of 04 Appointments/Orders only</b>		
<b>Total</b>	<b>80</b>	Very good = 4 Excellent = 5

**4. The following conditions will apply:**

- a) All graphic work to be done by the appointed Service Provider; Communications Office will supply images and any additional information.
  - b) Quotations must be on an official letterhead of the company
  - c) Incomplete quotations will be disqualified from evaluation.
  - d) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBBEEA of 2003 and Preferential Procurement Regulation of 20017.
  - e) Price(s) must be firm and must be inclusive of VAT (if applicable);
  - f) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation
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- Kindly direct all technical enquiries to **Mashegoana Maseforo at 015 501 2364** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal tender box, no. 303 Church Street Mogwadi 0715, by the **07 June 2021 at 11h00**, clearly marked "**SUPPLY AND DELIVERY OF BRANDING**"
  - No quotations would be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Mr. Mosena M.L**  
**Municipal Manager**  
**Ref-MM: 008-2020/21**